



Whitehouse Pupil Referral Unit

Admissions Policy



1	Summary	Admission Policy		
2	Responsible person	Jake Thompson		
3	Accountable SLT member	Jake Thompson		
4	Applies to	<input type="checkbox"/> All staff <input checked="" type="checkbox"/> Support staff <input checked="" type="checkbox"/> Teaching staff		
5	Who has overseen development of this policy	SLT Jake Thompson		
6	Who has been consulted and recommended policy for approval	Nicola Witham, LGB		
7	Approved by and date	LGB 14/10/2022		
8	Version number	V2		
9	Available on	Every	<input type="checkbox"/> Y <input type="checkbox"/> N	Trust website <input type="checkbox"/> Y <input type="checkbox"/> N Academy website <input checked="" type="checkbox"/> Y <input type="checkbox"/> N SharePoint <input type="checkbox"/> Y <input type="checkbox"/> N
10	Related documents (if applicable)			
11	Disseminated to	<input checked="" type="checkbox"/> Trustees/governors <input type="checkbox"/> All staff <input type="checkbox"/> Support staff <input checked="" type="checkbox"/> Teaching staff		
12	Date of implementation (when shared)	15/10/2022		
13	Consulted with recognised trade unions	<input type="checkbox"/> <input checked="" type="checkbox"/> No		



Introduction

Whitehouse is a setting for children with social, emotional and behavioural difficulties. Engaging, protecting and teaching 'our children' must be the starting point for all policies. This policy runs in line with our Safeguarding policy, and Behaviour and Relationship policies.

The Whitehouse admits children who have been permanently excluded or are at risk of permanent exclusion from Primary schools in Hull and surrounding areas. We are an inclusive service; our aim is to reintegrate pupils successfully back into mainstream education (following a 6 week assessment place) or to signpost to the Special Educational Needs team (SEN) for an Education Health Care Plan (EHCP). Excluded children are admitted on the sixth school day after exclusion from their mainstream school. Re-integration We strive to re-integrate excluded pupils back into a mainstream school within six weeks. Parents/carers are supported in choosing a school by the Local Authority's Fair Access Panel.

1. What is the admission number at The Whitehouse?

The Whitehouse is commissioned by the local authority to provide 41 primary alternative provision places.

How is support from the PRU accessed?

Schools can access support from the Steps to Success outreach team by completing an outreach referral that can be found on the outreach page. Steps to Success is the first step of intervention. If pupils require further support then cases will be escalated to a Fair Access Panel referral using the local authority's pupil passport document. Parental consent, in writing, is required, and their views are welcomed. The passport is allocated to the next FAP panel which meets fortnightly.

What happens once a referral is made?

A member of the Steps to Success team will visit the school to observe the child and talk to school staff. A report on the observation and discussion is then written up before a decision is made. School are then notified via letter, on the appropriate decision.

If the pupil is offered a placement at The Whitehouse, how do they get there?

Transport may be arranged to bring the pupil to and from the PRU. This is the responsibility of the mainstream school to support the parent/carer to agree the best way to get their child to school. Alternatively, parents/carers can choose to bring and collect their child.

What happens if a pupil is permanently excluded from their mainstream school?



In the event of a permanent exclusion from a mainstream setting, the mainstream school will notify the local authority. The pupil will receive their education at The Whitehouse whilst decisions are made about their future education.

What happens if there are no places available at the PRU in my area?

On occasions, when the PRU has reached capacity The Whitehouse house will work closely with the local authority to provide appropriate education provision.

Do you support Early Years pupils?

The PRU currently provides education for Key Stage 1 and Key Stage 2. We provide outreach support for early years through the Steps to Success team.

Is there a charge for PRU involvement?

Placements are funded by the local authority through the fair access panel.